



## **“Food Export Trade” LLC**

“Production and Export Company “Food Export Trade”  
Limited Liability Company

“Dear partners, after signing the Letter of intent to conclude a contractual agreement, the following nature of interaction is expected:

We consider two types of interaction for data exchange and analysis:

- in the form of documented data exchange when data is provided by the Manufacturer to the “Food Export Trade” company.
- in the format of offsite events agreed by the Parties, which are held at the Manufacturer's Production facilities.
- the parties appoint persons responsible for the interaction, provision of documentary Information, coordination and organization of offsite events.

The Manufacturer, within 5 (five) working days from the date of the present Agreement conclusion, undertakes to provide “Food Export Trade” with the Information specified below in the List of Data Mandatory to Disclosure in any way agreed by the Parties.

Within the framework of offsite events, the Parties agreed on the following interaction procedure:

- The manufacturer provides an opportunity to visit the Production facilities for “Food Export Trade” representatives.
- “Food Export Trade” has the right to take photographs and videos of Production facilities, to take samples (if necessary).
- The manufacturer provides the necessary organizational and technical assistance to “Food Export Trade” representatives, including (if necessary) providing conditions for the implementation of inspections under the present agreement. Upon completion of activities specified in this section, the Parties shall make a decision concerning further cooperation.

### **LIST OF DATA MANDATORY FOR DISCLOSURE**

Data specified in this Appendix to the Agreement is mandatory for disclosure, and in cases where Party 2 ensures the complexity of the production process through the involvement of affiliated or contracting organizations and persons, then Party 2 provides information, including data related to the production process to affiliated or contractor organizations and individuals.

In case of absence of any information, Party 2 notifies Party 1 in advance and the Parties jointly make a further decision.

This list is conveniently classified into 5 (five) Units:

- Unit A. Legal information
- Unit B. Financial information.
- Unit C. Agro and technological information.
- Unit D. Quality management information (ISO).
- Unit E. Other Information.

#### **UNIT A. LEGAL INFORMATION**



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1. Documents for land parcels/fields confirming the rights of possession and/or use on legal grounds (certificates of state registration of rights, land ownership certificate, lease agreements, contract for free use of a land parcel, etc.).
2. Information on Beneficial Owners.
3. Information on administrative proceedings involving Party 2 for the last 3 (three) years.

### **UNIT B. FINANCIAL INFORMATION**

1. A copy of the annual accounting (financial) statements for 3 reporting periods preceding the date of the present Agreement conclusion, which includes: balance sheet (OKUD (National Index of Administrative Documents) Form 0710001), profit and loss report (OKUD Form 0710002), equity change statement (OKUD Form 0710004), cash flow report (OKUD Form 0710005), notes to the balance sheet and income statement (in table and text form).

Documents are provided with a tax authority acceptance mark (in case of submission directly to the tax authority) or a copy of the input control protocol confirming the returns submission (in case of electronic reporting) or a copy of the mail schedule of enclosures (in case of sending returns by mail);

2. Trial balance (annual) (OKUD Form 0504036) in accordance with the approved current chart of accounts for 3 reporting periods preceding the date of the present Agreement conclusion (with analytics for subsidiary accounts).

3. Copies of the results (orders, acts) of the annual asset and liability recognition for 3 reporting periods preceding the date of the present Agreement conclusion.

4. Report on the personal obligations of the Beneficial Owner.

5. Audit report on accounting (financial) statements (if applicable) issued by an independent auditor based on the results of audits for 3 reporting periods preceding the date of conclusion of the present Agreement conclusion.

6. Management statements or Report on production and economic activities for 3 reporting periods preceding the date of the present Agreement conclusion. (if available).

### **UNIT C. AGRO AND TECHNOLOGICAL INFORMATION.**

1. Information on all fields considered by the Parties as Production facilities, in order to assess land fertility and potential productivity and for crop rotation projecting with Technological maps for crops, namely:

- Field number (internal code/name), reference to the cadastral number, area, crop rotation history indicating the yield for three years (for two previous grain years and planned yield for the next grain year). Information is provided according to the "Crop rotation" form set forth in Addendum No. 1;

- Technological map for the previous grain year for each crop separately. Information is filled in and provided in accordance with the form set forth in Addendum No. 2 "Work plan for contract farming crops";

- Culture crops harvesting data for five previous years (according to the form 2-Farmer).



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- The most recent Agrochemical Soil Analysis Report for all fields that can be considered as Production facilities, with reference to the "Field Number" (internal code/name) (if available).

- digital boundaries of all fields that can be considered as Production facilities (in one of the formats shp-, cml-, tiff-, etc.) (if any).

2. List of farm machinery (agricultural machines, equipment and tractors) that are used in crop production.

Information is provided in the form "List of equipment involved in field work", set forth in Addendum No. 3

3. Information on available warehouses, grain dryers and grain cleaning equipment. Information is provided according to the form "List of warehouses and equipment for post-harvest work", set forth in Addendum No. 6 (if warehouses, grain dryers and grain cleaning equipment are available).

Information on storage facilities in order to assess the product storing capability (if any):

- A copy of the contract for the provision of warehouse deratization services (in force or contract for the provision of services in the current year);

- A copy of the contract for the provision of warehouse disinfection services (in force or contract for the provision of services in the current year);

- Information on the infrastructure of storage facilities (condition of floors, roofs, walls, doors (gates), availability of the grain ventilation system, availability of equipment for grain temperature and humidity measuring during grain storage).

4. Information on the number of employees as of the date of the present agreement signing with the separate indication of (interpretation) of the staff of agronomists, machine operators, mechanics/repairmen of agricultural and industrial equipment, indicating the number, qualifications and work experience. Information is provided according to the form "Information on the number of employees" set forth in Addendum No. 4.

5. A copy of the register of the use of pesticides and/or agrochemicals, with reference to the "Field Number" (internal code/name) for two years preceding the present Agreement conclusion.

Information is provided according to the form "Register of the use of pesticides and/or agrochemicals", set forth in the Addendum No. 5.

### **UNIT D. QUALITY MANAGEMENT INFORMATION (ISO).**

Information related to food quality and food safety management system:

1. Food quality and food safety management policy.

2. Organizational structure diagram.

3. Valid certificates/declarations, licenses, protocols required for product release.

4. Numbers of regulatory and technical documents used for the production of goods (GOST, TU, TI, STO).

The information specified in this UNIT is provided if available. If it is not available, Party 2 shall notify Party 1 in advance and the Parties jointly make a decision concerning the substituting information.



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### **UNIT E. OTHER INFORMATION**

1. Information on accreditation for export purposes:

<b>Data on registration in the "Cerberus" IS: Number in the Register of Exporters, date of attestation</b>	<b>Crop</b>	<b>Type of activity</b>	<b>Status (approved by the State Customs Committee of the People's Republic of China/Limited until obtaining the access permit from the competent authority of the importing country)</b>	<b>Registration number in the list of manufacturers approved by the State Customs Committee of the People's Republic of China for the supply of oats, sunflower seeds and flax.</b>

2. Data on registration in the Federal State Information System “Zerno”:

- No/Yes.

3. Information about the valid enhanced qualified electronic signature:

- No/Yes.